



Commissioners David L. Jaeger, Jr., Alice McQuaid, Esq.  
Chief Executive Officer Kimberlee A. Morton  
275 Wilson Avenue, Norwalk, CT 06854  
Tel: (203) 852-0000 Fax: (203) 299-5166  
[www.norwalktransit.com](http://www.norwalktransit.com)

## SAFETY MANAGEMENT POLICY

Through this policy statement and efforts in support of its PTASP, NTD is committed is to:

1. Ensuring safety and security in our services for customers, staff and communities;
2. Protecting facilities and assets;
3. Supporting the management of safety through the provision of appropriate resources, that result in a culture that fosters safe practices, encourages effective employee safety reporting and communication, and actively manages safety with the same attention to results as the attention to the results of the other management systems of the organization;
4. Integrating the management of safety among the primary responsibilities of all leaders, key staff and employees;
5. Clearly defining for all staff, managers and employees and contractors, their accountabilities and responsibilities for the delivery of NTD's safety performance and the performance of the SMS;
6. Establishing and conducting hazard identification and analyses, and safety risk evaluation activities, including an employee safety reporting program as a fundamental source for safety concerns and hazard identification, in order to eliminate or mitigate the safety risks of the consequences of hazards resulting from our operations or activities to a level consistent with expected safety performance and established targets;
7. Ensuring that no action will be taken against any employee who discloses a safety concern through either of the employee safety reporting programs, unless disclosure indicates, beyond any reasonable doubt, an illegal act, gross negligence, or a deliberate or willful disregard of regulations or procedures;
8. Complying with, and wherever possible exceeding, legislative and regulatory requirements and standards;
9. Ensuring that sufficient skilled and trained employees are available to implement safety management processes;

10. Ensuring that all employees are provided with adequate and appropriate safety-related information and training, are competent in safety management matters, and are assigned only tasks commensurate with their skills;
11. Establishing and measuring our safety performance against realistic and data-driven safety performance indicators and safety performance targets;
12. Continually improve our safety performance through management processes that ensure that appropriate safety management action is taken and is effective;
13. Ensuring externally supplied systems and services to support our operations are delivered or performed meeting our safety performance standards; and
14. Ensuring the proper retention of all safety related materials.



Accountable Executive Signature

Kimberlee A. Morton, CEO

November 20, 2020