



Commissioners [David L. Jaeger, Jr.](#), [Alice McQuaid, Esq.](#)  
Chief Executive Officer [Kimberlee A. Morton](#)  
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**Norwalk Transit District Commissioners' Meeting  
Thursday, December 15, 2022, at 6:00 PM  
Meeting will be conducted via Microsoft Teams**

**Join on your computer or mobile app**

**[Click here to join the meeting](#)**

**Or call in (audio only)**

**Meeting ID: 234 690 391 825**

**Passcode: phVZbQ**

**[+1 203-993-6554,,332755019#](#)**

**United States, Bridgeport**

**Phone Conference ID: 332 755 019#**

**AGENDA**

- **Public Comment**
- **Approval of the Agenda for the December 15, 2022 Meeting**
- **Approval of minutes of August 25, 2022**



NTD Commission  
Meeting Minutes\_8.25

- **Adoption of FY 2023 Commissioner Meeting Schedule**



2023 Meeting  
Schedule.docx

- **Finance Update – Pentz**

- ✓ FY 22 Audit Update
- ✓ FY 23 Financial Update
- ✓ FY 24 Budget Approval
- **Safety and Security – Gallagher**
  - ✓ Safety & Security: 3rd Quarter Accident / Workers Compensation review
  - ✓ 2023 Public Transportation Agency Safety Plan (PTASP) Annual Recertification and Authorizing Resolution



Commission signoff  
12-15-2022.docx

- **Major Facility Renovation Update – Hammill**
- **Procurement Update – Hammill**
  - ✓ **Award Recommendation for Routematch Annual Software Agreement for Core System for period 12.1.22 – 11.31.23.**  
Request concurrence in awarding a sole source procurement to TripSpark-Routematch-Uber in the amount of \$27,801.81 for the Annual License and Technical Support Agreement to support AVAIL ITS System for period December 1, 2022 through November 30, 2023.
  - ✓ **Award Recommendation for Wendel Companies for Major Renovation Project Bidding, Construction Administration, Construction Management Services.**  
Request concurrence in awarding a large purchase procurement to Wendel Companies for the Major Renovation Project – Bidding, Construction Administration, Construction Management Services in the amount of \$1,494,000.
  - ✓ **On-Demand Transportation Solution RFP (Microtransit) Renewal**  
Award Recommendation to approve Option 3 (Year 4) to successful proposer, VIA Mobility, LLC in the amount of \$74,880.
  - ✓ **Award of Construction Owner’s Representative**  
Award recommendation to approve the successful proposer with a contract for construction owner’s representative services.
- **CEO Update – Morton / Pentz**
  - ✓ HB 5255
  - ✓ Triennial Review
  - ✓ Free Fare Extension

- ✓ Miscellaneous Items
- **Executive Session**
  - ✓ Performance Review and Compensation of the CEO and other related personnel performance matters
- **Consideration of the Performance Review and Compensation of the CEO and other related personnel performance matters**
- **Human Resources - Pentz**
  - ✓ Authorization of FY 2023 maximum annual performance increase for non-union employees and corresponding adjustment exceptions
- **Any Other Business Properly Brought Before the Board**
- **Next Meeting is proposed for Thursday, January 26, 2023, at 6:00 PM**
- **Adjournment**