



Commissioners: [David L. Jaeger, Jr.](#), [Alice McQuaid, Esq.](#)  
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**Norwalk Transit District Commissioners' Meeting Agenda**  
**Thursday, October 26<sup>th</sup>, 2023, at 6:00 p.m.**

This meeting will be held via Zoom, a virtual conference platform. Details on how to participate below:

**Join Zoom Meeting**

<https://zoom.us/j/98021172296?pwd=UVQ3amh2aHRjbGlLa3phMG5uVzZYz09>

**Meeting ID: 980 2117 2296**

**Passcode: 3tsyBT**

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One tap mobile

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**Meeting ID: 980 2117 2296**

**Passcode: 273013**

Find your local number: <https://zoom.us/u/awEBac2Ye>

**Public Comment Instructions:**

- The public is encouraged to send their comments before or after the meeting to the following email: [lhammill@norwalktransit.com](mailto:lhammill@norwalktransit.com)
- As you would in a public meeting, please include your name, affiliation and home address with your comments. All comments received and verified will be posted to the Norwalk Transit District Board of Commissioners May meeting minutes with your Name Only-your email address will be excluded.
- Public comment is only allowed during the public comment section of the agenda.
- Those wishing to speak should introduce themselves with their name and address.
- Those representing a group should declare their position and associations with that group prior to speaking.
- Public persons will have maximum of three minutes to speak.

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**I. CALL TO ORDER – CEO**

**II. COMMENTS FROM THE PUBLIC**

**III. APPROVAL OF THE AGENDA FOR THE OCTOBER 26, 2023 COMMISSIONERS MEETING**

**IV. APPROVAL OF MINUTES**

1. Minutes of the July 27, 2023 Commissioners Meeting.

**V. REPORTS**

1. Procurement
  - i. Award recommendation for Small Procurement for Salas O'Brien to provide Commissioning Services to support the Major Facility Renovation Project.
  - ii. Award recommendation for Large Procurement for Matthews Buses to Purchase 10 Paratransit Buses.
2. Finance
  - i. FY 23 Audit Update
  - ii. September Financial Update
3. Operations
  - i. September 2023 Ridership Report
4. Human Resources
5. Safety and Security
  - i. Quarterly Worker's Compensation / Accident Review Report
6. Maintenance
7. Chief Executive Officer
  - i. Request for Approval, Annual Administration Wage Adjustments
  - ii. Facility Renovation Update
  - iii. Service Changes
  - iv. COA Update
  - v. Miscellaneous Items

**VI. OLD BUSINESS**

**VII. NEW BUSINESS**

**VIII. EXECUTIVE SESSION**

**IX. ADJOURNMENT**

*Next Meeting is Thursday, November 16, 2023 at 6:00 p.m.*