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## Norwalk Transit District Commissioners' Meeting Agenda Thursday, December 19, 2024, at 6:00 p.m.

This meeting will be held via Zoom, a virtual conference platform. Details on how to participate below:

[Join Zoom Meeting](#)

<https://nam12.safelinks.protection.outlook.com/?url=https%3A%2F%2Fzoom.us%2Fj%2F91794440547%3Fpwd%3DUWU0Zzgwa1pWQ3VaczVaU1FkTFBQUT09&data=05%7C02%7CLHammill%40norwalktransit.com%7Cf59528311ef74b8b7fb508dc266e969d%7Ccacbc6541d19466aa04c525310b7e4ad%7C0%7C0%7C638427503608272261%7CUnknown%7CTWFpbGZsb3d8eyJWljoimc4wLjAwMDAiLCJQIjoiv2luMzliLCJBTiI6k1haWwiLCJXVCi6Mn0%3D%7C0%7C%7C%7C&sdata=GnCsI28RJNr4kgAA1R0%2FbsB%2F0Nd7GcE5J9WYSupsQzk%3D&reserved=0>

Meeting ID: 917 9444 0547

Passcode: 137760

One tap mobile

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### Public Comment Instructions:

- The public is encouraged to send their comments before or after the meeting to the following email: [lhammill@norwalktransit.com](mailto:lhammill@norwalktransit.com)
- As you would in a public meeting, please include your name, affiliation and home address with your comments. All comments received and verified will be posted to the Norwalk Transit District Board of Commissioners meeting minutes with your Name Only-your email address will be excluded.
- Public comment is only allowed during the public comment section of the agenda.
- Those wishing to speak should introduce themselves with their name and address.
- Those representing a group should declare their position and associations with that group prior to speaking.
- Public persons will have maximum of three minutes to speak.

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### **I. CALL TO ORDER – CEO**

### **II. COMMENTS FROM THE PUBLIC**

### **III. APPROVAL OF THE AGENDA FOR THE DECEMBER 19, 2024 COMMISSIONERS MEETING**

### **IV. APPROVAL OF MINUTES**

1. Minutes of the October 17, 2024, Commissioners Meeting

**V. REPORTS**

1. Procurement
  - i. Award Recommendation for Sole Source procurement for Excess Flood Insurance Policy from Arch Specialty for period 11/8/2024 to October 7, 2025, in the amount of \$34,183.00.
  - ii. Award Recommendation for Sole Source procurement for Builders Risk Insurance Policy from CNA Insurance for period 11/8/2024 to October 7, 2025, in the amount of \$34,482.00.
  - iii. DBE Plan Update

These policies are required due to the major facility renovation project.

2. Finance
  - i. FY24 Audit Update
  - ii. FY26 City of Norwalk Budget Update
3. Operations
  - i. Ridership Update
  - ii. Evening Shuttle Update
4. Human Resources
  - i. EEO Plan Update
5. Safety and Security
  - i. PTASP Annual Update
6. Maintenance
7. Chief Executive Officer
  - i. 2025 Commissioners' Meeting Calendar
  - ii. Facility Renovation Update
  - iii. COA Update
  - iv. Miscellaneous Items

**VI. OLD BUSINESS**

**VII. NEW BUSINESS**

**VIII. EXECUTIVE SESSION**

**IX. ADJOURNMENT**

*Next Meeting is Thursday, February 20, 2025, at 6:00 p.m.*