



Commissioners: [David L. Jaeger, Jr.](#), [Alice McQuaid, Esq.](#)
Chief Executive Officer: [Matt Pentz, CPA](#)
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Norwalk Transit District Commissioners' Meeting Agenda
Thursday, December 18, 2025, at 5:00 p.m.

This meeting will be held via Zoom, a virtual conference platform. Details on how to participate below:

Join Zoom Meeting

<https://nam12.safelinks.protection.outlook.com/?url=https%3A%2F%2Fzoom.us%2Fj%2F91794440547%3Fpwd%3DUWU0Zzgwa1pWQ3VaczVaU1FkTFBQUT09&data=05%7C02%7CLHamill%40norwalktransit.com%7C0ecf31fd27a3417f5be808de284241f5%7Ccacbc6541d19466aa04c525310b7e4ad%7C0%7C0%7C638992462202138305%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIsIlAiOiJXaW4zMilslkFOIjoiwTFpbClslldUIjoyfQ%3D%3D%7C0%7C%7C%7C&sdata=Ho%2FFdKwiPb4WPzOkEvKlqob1O730oM64KQyadmoBxHM%3D&reserved=0>

Meeting ID: 917 9444 0547

Passcode: 137760

Public Comment Instructions:

- The public is encouraged to send their comments before or after the meeting to the following email: lhamill@norwalktransit.com
- As you would in a public meeting, please include your name, affiliation and home address with your comments. All comments received and verified will be posted to the Norwalk Transit District Board of Commissioners meeting minutes with your Name Only-your email address will be excluded.
- Public comment is only allowed during the public comment section of the agenda.
- Those wishing to speak should introduce themselves with their name and address.
- Those representing a group should declare their position and associations with that group prior to speaking.
- Public people will have a maximum of three minutes to speak.

I. CALL TO ORDER – CEO

II. COMMENTS FROM THE PUBLIC

III. APPROVAL OF THE AGENDA FOR THE DECEMBER 18, 2025 COMMISSIONERS MEETING

IV. APPROVAL OF MINUTES

1. Minutes of September 18, 2025, Commissioners' Special Meeting.

V. REPORTS

1. Procurement
 - i. Award recommendation for the Transit Vehicle Advertising RFP to Trans Ad for an annual guarantee totaling \$585,000 over five years and a 60% share in net revenue once the guarantee is met.
 - ii. Award recommendation for Change Order #1 to Tri State Materials Testing Lab, LLC in the amount of \$20,733.25 for additional materials testing and inspection services.
 - iii. Award recommendation for Change Orders #51-69 and #78-81 to Banton Construction in the amount of \$557,728.32 for additional construction work.
 - iv. Award recommendation for Change Order #2 to Wendel Companies in the amount of \$98,000 for additional CA/CM services through closeout of project.
2. Finance
 - i. FY 26 Financial Update
 - ii. FY 27 City of Norwalk Budget Update
3. Operations
 - i. Ridership Update
4. Human Resources
 - i. General HR Staffing Update
5. Safety and Security
 - i. Revised Drug & Alcohol Policy Adoption
6. Maintenance
 - i. Staffing Update
 - ii. OSHA Complaint
 - iii. Fleet Update
7. Chief Executive Officer
 - i. Facility Renovation Update
 - ii. 2026 Recap & 2027 Agency Goals
 - iii. Miscellaneous Items

VI. OLD BUSINESS

VII. NEW BUSINESS

VIII. EXECUTIVE SESSION

IX. ADJOURNMENT

Next Meeting is Thursday, February 19, 2026, at 6:00 p.m.